

# Coleson Board Meeting Minutes: April 2, 2019

## Board members in attendance:

- Joe Gems (1682)
- Katharine Bowerman (1660)
- Tanya Mazarowski (1640)
- Catina Jay (1678)

## Officers in attendance:

- Jonathan Miller (1614), Treasurer

**Location:** Lake Anne Elementary School

*Meeting began at 9:10 pm*

## 1. FY 2020 Board of Directors

- a. At the April 2, 2019 annual meeting, residents elected Tina Jay (1678) to the Coleson Cluster Association Board of Directors. The current board consists of the following four residents and terms:
  - i. Joseph Gems (1682) - FY 2017-2020
  - ii. Katharine Bowerman (1660) - FY 2018-2021
  - iii. Tanya Mazarowski (1640) - FY 2018-2021
  - iv. Catina Jay (1678) - FY 2019-2022
- b. We currently have only four board members. The CCA Bylaws IV(2) stipulate that *“The number of directors shall be five...Any vacancy occurring in the Board of Directors may be filled at any meeting of the Board of Directors by the affirmative vote of a majority of the remaining directors[.]”* (Italicized for emphasis.)
- c. We are seeking a fifth board member to serve a one-year term for FY 2020. Chad Hill resigned leaving one year left in his three year term.

## 2. Election of Officers

- a. **President:** TANYA nominated Kate Bowerman to serve as President. JOE seconded. No nays. Kate Bowerman will serve as the CCA President for FY 2020.
- b. **Vice President:** KATE nominated Tanya Mazarowski to serve as Vice President. JOE seconded. No nays. Tanya Mazarowski will serve as the CCA Vice President for FY 2020
- c. **Secretary:** TANYA nominated JOE GEMS to serve as Secretary. KATE seconded. No nays. Joe Gems will serve as Secretary for FY 2020.
- d. **Treasurer:** Jonathan Miller will continue to serve as Treasurer for FY 2020.

## 3. Banking Signatories: Only the current board members are authorized to be signatories to the CCA checking account and savings account held at Suntrust.

- a. JONATHAN will contact Suntrust to find out how to add new board members as signatories and how to remove old board members.

## 4. Landscaping

- a. **Spring Cluster Cleanup Dumpster Rental**
  - i. KATE moved to authorize spending up to \$600 to rent a dumpster for Spring Cleanup.
  - ii. JOE seconded. No nays. Motion passed.
- b. **Centennial Magnolia Shrub**
  - i. KATE moved to authorize spending up to \$100 to purchase a centennial magnolia shrub as a memorial to Jason Summers.
  - ii. TANYA seconded. No nays. Motion passed.
- c. **Spring Flowers for Cluster Sign**
  - i. TANYA moved to authorize spending up to \$75 to plant new flowers by the cluster entrance sign.
  - ii. KATE seconded. No nays. Motion passed.

**5. Upcoming Board Meetings & CCA Events**

- a. **Spring Cluster Cleanup** will be on Saturday, May 4, 2019. Meet at the island at 9 am to break into work groups. Reconvene at 12 pm for an ice cream social.
- b. **Special Executive Session:** The board will hold a closed executive session for board training, discussion of best practices and policies, and knowledge transfer. The closed session will be held on Tuesday, April 23, at 7 pm, at Tina's house at 1678 Wainwright.
- c. **May Board Meeting** will be on Tuesday, May 7, 2019, at 7 pm, at Tanya's house at 1640 Wainwright.
- d. **June Board Meeting** will be on Tuesday, June 4, 2019, at 7 pm, location TBD.

*Meeting adjourned at 9:38 pm*