

# 2020 Annual Members Meeting

April 28, 2020, at 7:19 pm on Zoom

## Board members in attendance:

Kate Bowerman  
Tina Jay  
Joe Gems  
Kari Uman  
Tanya Marawoski

## Officers in attendance:

Jonathan Miller

## Residents in attendance:

Diane Thompson Vern Wyly Lee and Freya DeCola James Mescall Ed Bundy Carl Friedrich Vera Taylor Michelle and Tom Furlong	Beebe and John Stroik Erik Brandstaedter Will Jenkins Harris Finkelstein Beth James Judy Barokas Chuck Kraus
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- 1. Quorum:** We need at least 9 members to attend to have a quorum; 24 members attended
- 2. BoD Election Results:** There were 38 eligible voters and 25 people voted (66%), which was a great turnout. Tom Furlong and Kari Uman were elected to serve a three year term on the CCA board.
  - a. The results were:**
    - Thomas Furlong - 21 votes (42%)
    - Kari Uman - 20 votes (40%)
    - Edwin Bundy - 9 votes (18%)
- 3. Volunteer Recognition**

#### 4. FY 2020 Accomplishments

<p><b>Infrastructure</b></p> <ul style="list-style-type: none"> <li>● Replaced missing and broken downspouts on carports</li> <li>● Replaced rotting wood landscaping timbers</li> <li>● Replaced crumbling concrete steps</li> <li>● Fixed broken and uneven sidewalks</li> <li>● Repaired, sanded, and repainted rusty metal handrails</li> <li>● Tuck-pointed brick retaining walls</li> </ul>	<p><b>Landscaping</b></p> <ul style="list-style-type: none"> <li>● Planted two ginkgo biloba trees near 1600 and 1608</li> <li>● Implemented phase 1 of landscaping revitalization project in front of 1610-1620</li> <li>● Researched stormwater runoff and drainage issues and possible solutions</li> <li>● Hired landscape architect to design a master landscaping plan (MLP expected later this year)</li> <li>● Organized Spring and Fall Cluster Cleanup</li> </ul>
<p><b>Trees</b></p> <ul style="list-style-type: none"> <li>● Removed two giant chestnut oaks that were structurally compromised</li> <li>● Pruned trees overhanging the parking lot</li> <li>● Responded to three storms that caused emergency tree damage</li> </ul>	<p><b>Social</b></p> <p>Organized five social events:</p> <ul style="list-style-type: none"> <li>● Spring ice cream social (after spring cleanup) in May</li> <li>● Island Party in July</li> <li>● Oktoberfest</li> <li>● Halloween Party</li> <li>● Chili cookoff (cancelled b/c covid-19)</li> </ul>
<p><b>General Admin &amp; Business</b></p> <ul style="list-style-type: none"> <li>● Increased transparency in board of director meetings and activities: <ul style="list-style-type: none"> <li>○ Published agenda ahead of the meeting</li> <li>○ Piloted using Zoom for remote attendees</li> <li>○ Email updates about cluster business</li> </ul> </li> <li>● Hired cluster attorney who specializes in HOAs</li> <li>● Updated bylaws to permit online BoD elections</li> <li>● Updated parking regulations to clarify process for reserved handicapped parking</li> <li>● Sorted through 20 boxes of old papers, shredded what we didn't need to keep and digitized the remaining papers to pdf</li> <li>● Moved cluster files to Google Drive for Business</li> <li>● Revised the sales disclosure packet to satisfy the updated state requirements</li> <li>● Conducted reserve study</li> <li>● Moved checking and reserve fund accounts to Sandy Spring Bank</li> </ul>	

#### 5. FY 2021 Plans 7:45-8:20

- a. Reserves vs operating budgets
- b. Review of previous year
- c. FY 2021 budget
- d. Reserve study findings
- e. Capital improvement plans
- f. Design standards updates

#### 6. Adjournment 8:31pm