

July 2020 CCA Board Meeting Minutes

July 1, 2020, at 7:07 pm on Zoom

Board members in attendance:

Kate Bowerman
Tanya Mazarowski
Tom Furlong
Kari Uman

Officers in attendance:

Jonathan Miller

Residents in attendance:

Carl Friedrich
Krissey Jenkins
Michelle Fordice
Konstantin Stamatov

Guests in attendance:

Kate Sedgwick

1. Call to Order

- a. Board member Kate Bowerman called the meeting to order at 7:07pm

2. Treasurer's Update: Jonathan Miller reported on the financial condition. As of July 1, 2020:

- a. 100% Q1 Dues Paid
- b. \$8,732.66 expenses in June
- c. Checking account balances and accounts are healthy

3. Website

- a. Michelle Fordice presented the new website for review by the board
- b. Requests feedback on both content and design
- c. Once approved, the old website can be taken down and transitioned to the new website.

4. Infrastructure Committee

- a. Johnathon provided status of carport door replacements
 - i. Carport doors scheduled to be replaced July 6, replacing one door at a time.
 - ii. Should take 4 days overall
- b. Kate provided status update of parking lot repairs
 - i. Crack-sealing being planned for July 20th.

5. Entrance and Wayfinding Signs

- a. Kate Sedgwick, a landscape architect, presented the design for the new signs at the entrance of the main drive and the wayfinding designs around the community.

- i. Design uses board formed concrete with teak wood for the main entrance sign and a sign on the island and only board formed concrete on other wayfinding signs
- ii. Design replaces all current signs and adds one additional wayfinding sign by carport 8.
- iii. Responding to resident feedback on sign design:
 - 1. Initial location of wayfinding sign by carport 10 was shown in incorrect location and will be on the north side, not between carport 10 and 12.
 - 2. Will have 3 up-lights to light the entrance sign at night
 - 3. The font of the sign will need to be a sans serif font to make sure the sign is easily readable. There are some alternatives we can look at, but don't differ greatly from Franklin Gothic.
 - 4. The black gum near the entrance sign will not be removed, another tree may be added in addition nearby.
- iv. Tanya moved to approve the sign presented by Kate Sedgewick. Kate Bowerman seconds. All in favor (4/4 BoD members present).
- v. Next steps are to submit the design to Reston Association DRB and then to manufacturers for pricing quotes.

6. Design Standards

- a. Krissey presented a status update on modernization of the cluster design standards.
 - i. Met with Meagan Micozzi from the Reston Association
 - ii. RA has put together a document for each cluster's known design standards.
 - iii. Recommends that the board adopts a "standard philosophy" on how to approach modifying standards.
 - 1. Make it easy for residents to know what is allowed, but doesn't need to be cookie cutter.
 - 2. Determine how modern technologies and materials can be used that work for the neighborhood.
 - 3. Three different options for how to apply changes to the cluster
 - a. Force people to come into compliance immediately (strict)
 - b. Force people to come into compliance when they sell (medium)
 - c. Force people to come into compliance when they change or replace items (soft)
 - i. Soft is the recommended way.

7. Tree Committee

- a. Tanya presented updates on the status of tree work in the cluster
 - i. Received multiple quotes on tree work to remove trees that cause hazards to people, property, and pathways.
 - 1. BladeRunners
 - 2. SaveATree

3. Fairfax County Public Schools
 - a. Some trees potentially on school grounds may need removal due to hazards to the community
 - b. Will continue discussion with FCPS to work to determine ownership of trees and determine removal.
- ii. Will review quotes and bring an estimate to the board for work to be done.
 1. Special meeting may be held to approve the work to get the trees removed in a timely fashion.
- iii. Will also investigate stump grinding that was not included in the quotes
- iv. Will need to start thinking about working with the landscape committee to plant trees in areas where some are removed.

8. Approve June 3 Meeting Minutes: Kate moved to approve; Kari seconded; and all approved (4 of 4 BoD members present).

9. Other Business

- a. Kari requested a status update on plantings to occur in front of 1610-1620.
 - i. Work was delayed to make sure the current state of affairs relative to the ongoing pandemic were going to impact available operating expenses.
- b. Tom requested input on if permission from the board is necessary to place a dumpster for home renovation work.
 - i. Explicit permission from the board was determined to not be required, but is appreciated and the desire to minimize impact on the neighborhood is requested.

10. Adjournment

- a. Kate moved to adjourn the meeting at 9:08PM. Kari seconded. All approved. Meeting adjourned.