

November 2020 CCA Board Meeting Minutes

November 4, 2020, at 7:06 pm on Zoom

Board members in attendance:

Kate Bowerman
Tom Furlong
Kari Uman
Tina Jay
Tanya Mazarowski

Officers in attendance:

Jonathan Miller

Residents in attendance:

Carl Friedrich
Erik Brandstaedter
Bebe Stroik

1. Call to Order

- a. Board member Kate Bowerman called the meeting to order at 7:06 pm.

2. Executive Session: Kate moved to hold an executive session to discuss probable litigation after tonight's meeting, Kari seconded, and all approved.

3. Treasurer's Update: Jonathan reported on the cluster's finances:

- a. \$17,707.46 in total expenses in October; higher than usual because of the September tree work
- b. Checking account balances and reserve accounts are healthy

4. Doors: Kari presented 4 or 5 reasonably priced options that the cluster could consider as a guide.

5. Traffic/Safety Signs:

- a. Eric got a quote for 2 traffic signs for \$167.30 total and for orange cones for \$38 each.
- b. Kate moved to transfer \$100 from Budget Line Item 52 Miscellaneous" to Budget Line Item 54 Signage and Safety to cover the purchase of two traffic signs and two orange cones. Tanya seconded, and all approved.

6. Sign Replacement:

- a. Tina and Kate will meet with the Reston DRB on November 10 to get approval for the new entrance sign and directional signs.

7. Lights:

- a. Dominion has completed rewiring the Dominion-owned watch lights in front of 1600, 1648, 1652, and 1672-1680

- b. Jonathan contacted Sundance Electric for an estimate to repair the cluster light by 1630.
 - c. Carl contacted Dominion Electric to get a matching light head in front of 1652.
- 8. Landscape:** Blade Runners new annual contract has added 1 more leaf removal (from 2 to 3), fertilizing, liming and core aeration at \$15,785. Kate moved to renew a 3 year contract thru December 21, 2023 after having the cluster attorney look it over, Tina seconds and all approved.
- 9. October Meeting Minute Approval:** Kate moved to approve October meeting minutes, Kari seconded the motion and all approved.
- 10. Adjournment:** Kate moved to adjourn the meeting at 8:13 PM, Tanya seconded and all approved. Meeting adjourned. Board met in an executive session afterwards.

Upcoming Board Meetings & Events

- Wednesday, December 2 on Zoom