

February 2021 CCA Board Meeting Minutes

February 3, 2021, at 7:07 pm on Zoom

Board members in attendance:

Kate Bowerman
Kari Uman
Tina Jay
Tanya Mazarowski

Residents in attendance:

Carl Friedrich
Kristine Jenkins
Brent Kynaston
Erik Brandstaeder

Officers in attendance:

Jonathan Miller

Non-residents in attendance:

Kate Sedwick

1. Call to Order

- a. Board member Kate Bowerman called the meeting to order at 7:07 pm.

2. Executive Session

- a. Kate moved to meet in executive session immediately following this meeting to discuss pending litigation. Tanya seconded and all voted in favor. Motion passed.

3. Treasurer's Update

- a. Jonathan provided an update on cluster financials.
 - i. \$2,813.05 in expenses during December.
 - ii. Checking account balances and all accounts are healthy.
- b. Planning for 2022 fiscal year; need updates on tree planning, projects from master plan for landscaping and concrete repairs/maintenance so we can estimate expected costs. Will discuss the draft FY 2022 budget at the March 3rd board meeting. March 24th is the meeting to update and pass the budget.

4. Sign

Kate moved to authorize spending up to \$32,000 to manufacture signs and to hire a contractor to construct and install bases. Kari seconded, and all voted in favor. Motion passed.

5. Design Standards

- a. Discussed house number standard.
- b. Discussed whether to remove the half glass/half solid door from the list of approved doors.
- c. Discussed whether to establish a door/house matching palette (i.e., X door color is allowed with Y house color and Z house color). Kari and Tina will write a proposed standard.
- d. Discussed homeowner feedback on proposed design changes.

6. Election Planning

- a. Looking for new board members. There are two seats up for election.
- b. The board needs to know by March 15th if you are interested in running.
- c. Set date for annual meeting for April 13th via Zoom.
- d. Voting will be held electronically as we did last year.

7. Consent agenda

- a. Kate moved to approve the January minutes, Tina seconded and all voted in favor. Minutes approved.

9. Adjournment

- b. Kate moved to adjourn the meeting at 8:36pm, Tina seconded, all voted in favor. Meeting adjourned.

Upcoming Board Meetings & Event

- Wednesday, March 3, 2021
- Wednesday, March 24, 2021 (Budget Meeting)
- Tuesday, April 13th, 2021 (Annual Meeting)