

March 2021 CCA Board Meeting Minutes

March 24, 2021, at 7:10 pm on Zoom

Board members in attendance:

Kate Bowerman
Tanya Mazarowski
Tom Furlong
Kari Uman
Tina Jay

Officers in attendance:

Jonathan Miller

Residents in attendance:

Carl Friedrich
Krissey Jenkins
Erik Brandstaedter

1. Call to Order

- a. Board member Kate Bowerman called the meeting to order at 7:10p
- b. Kate motioned for executive session to discuss probable litigation and Tanya seconds, all in favor

2. Treasurer's Update: Jonathan Miller reported on the financial condition. As of March 24, 2021:

- a. Tanya moved to purchase new Quickbooks license for bookkeeping, Kate seconded, and all voted in favor
- b. \$3,724.79 expenses in March
- c. Checking account balances and accounts are healthy

3. 2022 Fiscal Year Budget

- a. Reviewed homeowner feedback on proposed budget
- b. Reviewed proposed budget
- c. Kate moved to reallocate \$6,000 from tree maintenance, reallocating \$4,000 to grounds improvement, tentatively earmarked for addressing bush encroaching on sidewalk near 1620, and reallocating \$2,000 to the reserve fund. Tom seconded; all voted in favor.
- d. Kate moved to add a \$10,000 line item to the planned capital expenditures for removal of trees. Tom seconded; all voted in favor.
- e. Kate moved to adopt this budget for FY2022, Tom seconded and all voted in favor.

4. Design Standards

- a. Krissey summarized the proposed design standards for door styles, door colors, and house numbers.
- b. Kari moved to approve the new house numbers standard, Kate seconded, and all voted in favor
- c. Tanya moved to approve the new front doors standards, Kate seconded, and all voted in favor.
- d. Kari motioned to approve the new front door color standard, Tanya seconded, and voted all in favor.
- e. Krissey will prepare the application and submit it to the Reston Association DRB

5. FY 2021 Retrospective

- a. Reviewed accomplishments and challenges of the past fiscal year; discussed what to improve

6. Consent Agenda

Kate motioned to approve the March 3, 2021, board meeting minutes, Tom seconded the motion, and all voted in favor.

7. Adjournment

- a. Kate moved to adjourn the meeting at 9:00 PM. Kari seconded. All approved. Meeting adjourned.