

May 2021 CCA Board Meeting Minutes

May 6, 2021, at 7:05 pm on Zoom

Board members in attendance:

Kate Bowerman
Carl Friedrich
Tom Furlong
Kari Uman
Tina Jay

Officers in attendance:

Jonathan Miller

Residents in attendance:

Krissey Jenkins
James Mescall
Konstantin Stamatov

1. Call to Order

- a. Board member Kate Bowerman called the meeting to order at 7:05pm
- b. Kate moved for the board to meet in a closed executive session to discuss pending litigation. Kari seconded, and all voted in favor.

2. Treasurer's Update: Jonathan Miller reported on the financial condition. As of May 6, 2021:

- a. Quickbooks update: Did not purchase Desktop Pro Plus that was previously approved due to it being a subscription. May need to purchase Desktop Pro in the future which is only a one time fee.
- b. \$3,523.32 expenses in April
- c. Checking account balances and accounts are healthy

3. Design Standards

- a. Krissey presented an update on the current state of Coleson Cluster standards for trim capping.
- b. We'll send a draft of the proposed standards on trim capping to homeowners for their feedback and review feedback at the June board meeting.

4. Infrastructure

- a. Carl presented an update on the planned Phase III concrete work using the same contractor, Bright Construction, for a total of \$21,462.
- b. Kate moved to spend up to \$23,000 to complete the Phase III concrete work as presented. Carl seconded, and all voted in favor.

5. Sign

- a. Tina presented an update on the status of the installation of the sign at the front of the neighborhood.
- b. We hope that installation will begin before the end of May, it's been delayed due to backordered supplies.

6. Landscape Plan

- a. Tina presented an update on the master landscaping plan.
- b. The arborist will be on site May 13th, 4pm to inspect neighborhood trees.

7. Consent Agenda

- a. Kate moved to approve the March 24 board meeting minutes, Kari seconded the motion, and all voted in favor.
- b. Kate moved to approve the April 13 annual members meeting minutes with a copy of the presentation, Tina seconded the motion, and all voted in favor.
- c. Kate moved to approve the April 13 board meeting minutes, Kari seconded the motion, and all voted in favor.

8. Other Business

- a. Spring Cluster cleanup will be held on May 15th (Moved from May 22nd due to conflict)
- b. Kari received updates for the cluster contact sheet. Will distribute to the neighborhood soon.
- c. Kari will work with our contractor to investigate stability repairs to steps to the meadow.

9. Adjournment

- a. Kate moved to adjourn the meeting at 8:21 PM. Kari seconded. All approved. Meeting adjourned.