

August 2021 CCA Board Meeting Minutes

August 5, 2021, at 7:05 pm on Zoom

Board members in attendance:

Kate Bowerman
Carl Friedrich
Tom Furlong
Tina Jay

Officers in attendance:

Jonathan Miller

Residents in attendance:

Erik Brandstaedter

1. Call to Order

- a. Board member Kate Bowerman called the meeting to order at 7:05 pm
- b. Quorum is met with 4 out of 5 board members present.
- c. Kate moved to meet in executive session after the meeting to discuss pending litigation; Tom seconded. Motion passed with 3 board members approving.

2. Treasurer's Update: Jonathan Miller reported on the financial condition. As of August 5, 2021:

- a. \$30,275.65 expenses in July
- b. Bank accounts are healthy

3. Tree Work

- a. Carl presented an update on the proposal for tree work throughout the cluster from the grounds contractor Blade Runners.
 - i. Kate moved to accept the proposal for tree work from Blade Runners and authorize spending up to \$21,000 to perform the work. Carl seconded. All present board members approved.
- b. Tom presented a grant opportunity to fund tree planting via the Virginia Trees for Clean Water Grant Program.

4. Concrete Work

- a. Carl presented an update on the completed concrete work. No additional work is planned for the remainder of the fiscal year.

5. Sign Work

- a. Kate presented an update on the status of the new signage installed throughout the cluster. The final task is to add leftover teak wood to the smaller wayfinding signs and should be completed soon.

6. Landscape Plan

- a. Tina presented an update on the master landscaping plan. Progress is ongoing with the landscape architect.

7. Fall Cluster Cleanup & Oktoberfest

- a. Kate presented an update on plans for the fall events.
 - i. Oktoberfest will not be held in light of the ongoing pandemic
 - ii. Fall cluster cleanup will be held on September 25th with a rental dumpster.

8. Consent Agenda

- a. Kate moved to approve the July 1 board meeting minutes, Tom seconded the motion, and all present board members approved.
- b. Schedule Board Meetings:
 - i. Thursday September 9th, 7pm
 - ii. Thursday October 7th, 7pm
 - iii. Thursday November 4th, 7pm
 - iv. Thursday December 2nd, 7pm

9. Other Business

- a. Kate discussed the Reston Association design standard flip book. The Reston DRB approved changes to the cluster design standards in June, but Reston Association staff didn't update the cluster design flipbook with the correct information. Krissey is working with RA to update the flipbook. Once the flipbook is correct, we'll notify homeowners of the design changes.

10. Adjournment

- a. Kate moved to adjourn the meeting at 7:49 pm. All approved. Meeting adjourned. The board met in executive session afterwards.