

November 2021 CCA Board Meeting Minutes

November 4, 2021, at 7:05 pm on Zoom

Board members in attendance:

Carl Friedrich
Tom Furlong
Kari Uman
Tina Jay

Residents in attendance:

Tatiana Burn
James Mescall
Kristine Jenkins
Mary Millus

Officers in attendance:

Jonathan Miller

1. Call to Order

- a. Board member Carl Friedrich called the meeting to order at 7:04 pm.
- b. Quorum is met with 3 board members present.

2. Treasurer's Update: Jonathan Miller reported on the financial condition. As of November 4, 2021:

- a. \$7,783.62 expenses in October
- b. Bank accounts are healthy

3. Tree Work

- a. Carl presented an update on the tree work that was performed in the cluster by our contractors Blade Runners. Blade Runners will deliver a proposal for additional work needed to be presented at the December meeting.

4. Lighting Repairs

- a. Jonathan presented an update on the status of the watchlights in the neighborhood.
 - i. The watchlight in front of 1610 needed a higher than normal level of repair and instead of being fixed will be replaced with a new pole and LED light.
 - ii. Dominion has an LED conversion program that will present options to replace all watchlights in the neighborhood with a head that we can select.

5. Design Standards

- a. Kari presented the feedback received from residents regarding the proposed updates to the design standards for decks and balconies.

- b. Kari moved to adopt the Deck and Balcony design standards with the modifications as discussed; Carl seconded. Three board members approved, and the motion carried.

6. Carport Roof Repair

- a. The roof on carport 4 was replaced by our contractor United Roofing on October 26, 2021.

7. Landscaping

- a. Tina presented an update on the status of implementing the master landscaping plan. The deposit for Phase 1 has been sent, but the work has not been scheduled yet.
- b. Carl moved to have a property survey conducted for planning purposes of landscaping; Kari seconded. Four board members approved, and the motion carried.

8. Consent Agenda

- a. Carl moved to approve the October 7 board meeting minutes; Kari seconded the motion. Four board members approved, and the motion carried.

9. Adjournment

- a. Carl moved to adjourn the meeting at 8:12 pm. Carl seconded. All approved. Meeting adjourned.