

March 2022 CCA Board Meeting Minutes

March 3, 2022, at 7:05 pm on Zoom

Board members in attendance:

Kate Bowerman
Carl Friedrich
Tom Furlong
Kari Uman
Tina Jay

Residents in attendance:

Charles Kraus
Mary Bloom

Officers in attendance:

Jonathan Miller

1. Call to Order

- a. Board member Kate Bowerman called the meeting to order at 7:05 pm.
- b. Quorum is met with 5 board members present.
- c. Kate moved to meet in executive session to discuss pending litigation. Tom seconded, and all voted in favor. The board met in executive session immediately after the open meeting ended.

2. Treasurer's Update: Jonathan Miller reported on the financial condition. As of March 3, 2022:

- a. \$2,580.09 expenses in February.
- b. Bank accounts are healthy.

3. Design Standards

- a. Kari discussed the proposed lighting standards distributed to the cluster residents for feedback.
- b. Residents are concerned with brightness levels of some lights. More research will be conducted to determine if a maximum lumens should be applied before any proposed standards are adopted.

4. Landscaping

- a. Tina discussed the ongoing landscaping work being conducted by HEMAX behind 1600-1604. Delay is caused by backordered plants and will be completed once they are available and weather is suitable.
- b. Scheduling for the second phase of the master landscaping plan is ongoing.

- c. Kate discussed the work conducted this week by Blade Runners that performed edging and mulch for the neighborhood. As requested by the community, Blade Runners has used leaf mulch as a more environmentally friendly option.

5. FY2023 Budget Planning

- a. Kari discussed estimates to perform power washing, repair, and painting of the carport siding. Estimate is \$25,000.
- b. Tom discussed the estimates to perform the asphalt repair, crack-sealing, seal coating, and paint markings for the neighborhood. Estimated is \$19,000.
- c. Carl discussed the estimates to add capacity for EV charging to each carport. The estimate is approximately \$350,000.
- d. Carl discussed the estimates for tree work next year.
- e. Carl discussed the estimates for concrete work for this year. There are no identified critical needs this year and may not require any work.
- f. Kate discussed the proposed FY23 budget line items

6. Board Elections

- a. Tom discussed the logistics for running online elections for FY23

7. Consent Agenda

- a. Kate moved to approve the February 6 board meeting minutes; Kari seconded the motion. All board members approved, and the motion carried.
- b. Schedule Spring Cluster Cleanup
 - i. Saturday April 23rd.

8. Other Issues

- a. Kari discussed the methods of landscaping and leaf removal in the neighborhood.
- b. Kari discussed trash cans in the neighborhood and that they should be pushed to the back of each carport.

9. Adjournment

- a. Kate moved to adjourn the meeting at 8:57 pm. Tina seconded. All approved. Meeting adjourned.