

# March 2023 CCA Board Meeting Minutes

March 2, 2023, at 7:00 pm on Zoom

**Board members in attendance:**

Kate Bowerman  
Tom Furlong  
Carl Friedrich  
Mary Bloom  
Kari Uman

**Residents in attendance:**

Brent Kynaston  
Charles Kraus

**Officers in attendance:**

Jonathan Miller

**1. Call to Order**

- a. Board member Kate Bowerman called the meeting to order at 7:05 pm.
- b. Quorum is met with 5 board members present.

**2. Treasurer's Update:** Jonathan Miller reported on the financial condition. As of March 2, 2023:

- a. \$2,686.43 expenses in February
- b. Checking account balances and accounts are healthy
- c. Two accounts are currently in arrears and procedures are being followed as defined in the clusters Collection of Assessments Resolution.

**3. Tree Work**

- a. Kate provided an update on the review of Coleson Cluster owned trees on the perimeter of the cluster bordering Lake Anne Elementary School as brought to the Coleson Cluster Board of Directors by the Reston Association.
  - i. Carl and Kate walked the property boundary with the cluster Arborist ( Blade Runners) and determined that multiple trees are in need of being removed. The work will be performed as soon as Blade Runners can be on site.
- b. Mary provided an update on a non-Coleson Cluster resident removing trees and bushes from the Lake Anne Elementary School property.

**4. FY2024 Budget Planning**

- a. Kate discussed the budget for FY2024 that will be sent to the cluster for review by the residents ahead of the March 23rd budget meeting.
  - i. The board walked through each line item of the proposed budget to discuss adjustments.

**5. Board Elections**

- a. Kate discussed the board elections for FY2024.

- i. Tom Furlong and Kari Uman's three-year terms are ending on March 31, 2023. Two board seats will be up for election.
- ii. Tom will run the online election via ElectionBuddy.
- iii. Tom will send a call for candidates to the cluster. Candidates will need to provide the board information by March 23rd

#### **6. Consent Agenda**

- a. Kate moved to approve the February 2 board meeting minutes as revised; Kari seconded the motion. All board members approved, and the motion carried.
- b. Annual Members Meeting: **April 20th 7-9pm** on zoom
- c. Spring Cluster Cleanup: **May 6th**

#### **7. Adjournment**

- a. Kate moved to adjourn the meeting at 8:49 pm. Carl seconded. All board members approved. Meeting adjourned.